



State of Nevada  
Division of Mental Health and Developmental Services

## Rural Clinics

4126 Technology Way, Suite 102  
Carson City, NV 89706

Rural Clinics  
Request for Information No. 1-10  
For

The Rural Clinics of the Mental Health and Developmental Services Division is seeking information from interested parties who provide behavioral health and/or psychiatric services, or others that may have an interest in responding to the scope of work shown on page 2.

Release Date: September 17, 2009  
Deadline for Submission and Opening Date and Time: October 29, 2009 @ 3pm

For additional information, please contact:  
Mark Costa, Administrative Services Officer III  
(775) 687-7570



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**Request for Information process is different from an Invitation to Bid. The State expects vendors to propose creative, competitive solutions to the agency's stated problem or need, as specified below. These solutions may be used to develop a formal solicitation for services or to revise the method Rural Clinics provides mental health services.**

### 1. OVERVIEW OF PROJECT

Rural Mental Health Services serves over 2400 children, adolescents and adults with serious emotional disturbance (SED) and serious mental illness (SMI) throughout rural Nevada. The agency is seeking to build service capacity in rural communities by contracting for needed services and building partnerships with other human services providers, especially those addressing substance abuse and primary healthcare issues. The goal is a system of integrated care that is accessible, responsive, person-driven and coordinated to improve wellness and quality of life.

### 2. SCOPE OF WORK

#### 2.1 Purpose

2.1.1 Rural Mental Health Services would like to work collaboratively with a provider with the interest and capability of providing contract mental health services in all or a portion of rural Nevada for children and adolescents with serious emotional disturbance (and their families) and adults with severe and persistent mental illness. Contract services may include one or more of the following:

- 2.1.1.1 Psychiatric evaluation, medication treatment, and consultation including the use of telemedicine;
- 2.1.1.2 Psychiatric nursing and medication management groups;
- 2.1.1.3 Individual and group therapy;
- 2.1.1.4 Psycho-social rehabilitation services;
- 2.1.1.5 Vocational and independent living skills training;
- 2.1.1.6 Service Coordination (case management).

Information is sought regarding type(s) of services to be provided, locations, types of service professionals, space and equipment needs, and so forth.

Rural Mental Health Services may allocate up to \$1,500,000 for needed contract services throughout the rural area for FY 2010 beginning July 1, 2010.

- 2.1.2 Rural Mental Health is also interested working collaboratively with providers to do a pilot demonstration project in a rural community to establish the efficacy of public/private partnerships which integrate behavioral health, substance abuse prevention and treatment and primary medical care. Interested providers should indicate what services they can offer which can be integrated with behavioral health care provided by rural mental health. Rural mental health may allocate up to \$ 325,000 to fund this pilot program during FY 2010.

## 2.3 **Submittal Instructions**

Responses to the scope of work shown above can be in narrative format. The following information is being sought from interested parties who provide behavioral health and/or psychiatric services, or other interested parties;

1. Number and types of clients to be served.
2. Type of services being provided.
3. Locations of services.
4. Type of professionals participating and their roles.
5. Facility and equipment needs.
6. A description of the service delivery model and methodology being proposed.
7. Ideas for partnering with Rural Clinics and leveraging the resources from all participating organizations to serve the mental health needs of communities.

Rural Clinics will accept questions and/or comments in writing, received by e-mail regarding this RFI as follows:

Questions must reference the identifying RFI number and be addressed to the State of Nevada, Rural Clinics – Mental Health Division, Attn: Mark Costa, e-mailed to [mcosta@ruralclinics.nv.gov](mailto:mcosta@ruralclinics.nv.gov) or faxed to (775) 687-7544. The deadline for submitting questions is October 7, 2009 at 4pm, Pacific Time. All questions and/or comments will be addressed in writing and responses e-mailed or faxed to vendors submitting questions on or about October 14, 2009. The questions and answers will be posted as an Amendment on the Mental and Developmental Services website. Please provide company name, address, phone number, e-mail address, fax number, and contact person when submitting questions.

## 2.4 **RFI Timeline**

<b><i>TASK</i></b>	<b><i>DATE/TIME</i></b>
Release date	September 17, 2009
Deadline for submitting questions	October 7, 2009 @ 4pm
Answers to all questions submitted available on or about	October 14, 2009 @ 4pm
RFI response due no later than	<b>October 29, 2009 @ 3pm</b>

***NOTE: These dates represent a tentative schedule of events. The State reserves the right to modify these dates at any time, with appropriate notice to prospective vendors.***

**2.5 Proposal Submission Requirements:**

Vendors shall submit their response as designated below:

One (1) original marked "MASTER" and Two (2) identical copies

The Vendor Contact Information shown in the attachment must be included as the cover sheet.

Proposal shall be submitted to the State in a sealed package and be clearly marked:

**"Technical Proposal in Response to RFI No. 1-10"**

If the separately sealed proposal, marked as required above, are enclosed in another container for mailing purposes, the outermost container must fully describe the contents of the package and be clearly marked:

REQUEST FOR INFORMATION NO.: 1-10

**RFI RESPONSE OPENING DATE: October 29, 2009 @ 3pm**

FOR: Vendors submitting a response to this RFI

**Proposal should be received at the address referenced below no later than 3pm Pacific Time, on October 29, 2009.** Responses that do not arrive by proposal opening time and date may not be considered in the development of this project. Vendors may submit their proposal any time prior to the above stated deadline.

**Response shall be submitted to:**

Rural Clinics, Mental Health and Developmental Services Division  
Business Manager  
4126 Technology Way, STE 102  
Carson City, NV 89706

Thank you for your interest and response to this Request for Information.

**Vendor Contact Information**

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Contact Person \_\_\_\_\_